

Yıldız Technical University

Student E-mail Account

This guide is for e-mail accounts with @std.yildiz.edu.tr domain.



*Prepared for the Erasmus students by the Erasmus Office. The original text is available at
<http://kalite.yildiz.edu.tr/login/sys/admin/subPages/img/KL-026-Öğrenci%20E-Posta%20Hesabi%20Kullanım%20Kılavuzu.pdf>*

USERNAME AND PASSWORD

 **YILDIZ TEKNİK ÜNİVERSİTESİ**
Bilgi İşlem Daire Başkanlığı

Adı, Soyadı **AHMET DEMİR**
Öğrenci/Sicil Numarası **10011528**
Bölümü/Birimi **Bilgisayar Mühendisliği**
E-Posta Adresi **11110528@std.yildiz.edu.tr**

Verildiği Tarih **15.12.2011**
Geçerlilik Tarihi **15.12.2011**



Örn: küçük harf E, S, O, F, P.
Şifrenizin başkaları tarafından bilinmemesine özen gösteriniz.
Şifre zarfınızı kaybetmeniz halinde Bilgi İşlem Merkezi'ne
başvurunuz gr-posta@yildiz.edu.tr ,
Öğrenci posta adresi
www.outlook.com

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Öğrenci/Sicil Numarası **10011528**
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For your student information,
check the sealed password
envelope you received before
beginning of the semester.

Perforation lines

Kullanıcı Adı **11110528**
Şifre **dh52a8cq**

This paper is a 2-ply continuous stationary. To see your login data, tear one of the perforation lines and check inside for your username (kullanıcı adı) and password (şifre).

FIRST LOGIN

❖ **Students cannot use “webmail” to login their student accounts!**



1. Go to www.mailoffice365.com or <https://login.microsoftonline.com>
2. Your username is the e-mail address written on your password envelope.
3. For your first login, add **!9** (exclamation mark nine) to the end of the password written in the envelope.
4. Then, you need to set a new password.

A screenshot of the Office 365 sign-in page. The page features the Office 365 logo at the top left. Below the logo, the text "Sign in with your organizational account" is displayed. There are two input fields: the first contains the email address "l1110528@std.yildiz.edu.tr" and the second contains a password represented by dots. Below the password field is a checkbox labeled "Keep me signed in". A blue "Sign in" button is positioned below the checkbox. At the bottom of the form, there is a link that says "Can't access your account?".

SETTING A NEW PASSWORD

1. Use a computer for your first login.
2. Browsers on the mobile devices may not allow you to set a new password.

Update password

You must update your password because this is the first time that you've signed in.

User ID:
I1110528@std.yildiz.edu.tr

* Old password:

* New password:

strong

* Confirm new password:

save

RENEWING/RESETTING YOUR PASSWORD

1. If you cannot set your password or you forget it, you need to send an e-mail to the IT unit as stated below and **do not forget to attach a scanned copy of your student ID:**

TO/KİME: oqr-posta@yildiz.edu.tr

SUBJECT/ KONU: Student E-mail Password Reset / Öğrenci E-postası Şifre Sıfırlama

Ad Soyad/ Name Surname:

Pasaport numarası/ Passport number:

Öğrenci Numarası/Student number:

Kullanıcı adı / Username: